

# All School Parent-Teacher Conferences

Thursday, Oct. 7 from 12:00-8:00 pm

Friday, Oct. 8 from 8:00-3:00 pm

**\*10-minute conferences with teachers.**

The Academy provides this opportunity for parents to meet with their student's teachers - no classes on these days.

Do not feel that you are *expected* to visit all of your child's teachers. If you *choose* to do so, please realize that scheduling of our many parents may make it impossible for you to see them all despite our best efforts. It is helpful if you decide which three or four teachers are most important for you to contact. **(If your child meets one teacher for two classes or if siblings share a teacher, one conference will suffice for both discussions.)**

This is NOT a time to meet with advisors or the college counselor, and due to the large number of parents who participate, the meetings are limited to ten minutes per teacher. Should more time be necessary to address issues, parents should make appointments directly with the faculty member for another day.

**\*5<sup>th</sup> GRADE PARENTS: PLEASE CONTACT MS. GALLAGHER DIRECTLY TO SCHEDULE A 25 MINUTE APPOINTMENT.**

**Sign-Ups: Monday, September 27 through 3:00 pm**  
**Monday, October 4\*\***

Use the online sign up form to schedule appointments - (it will be available on our website beginning on September 27):

**You will need to enter:**

1. Parent/s Name/s & email
2. Preferred Date - general time
3. Time restrictions - "No later than..." or "Not before..."
4. Student Name/Grade
5. **Names of teachers to be visited.**

**An email will be sent to you with your schedule.**

-- PLEASE **DO NOT** CONTACT FACULTY DIRECTLY. --

**\*\*Appointments cannot be made after 3:00 pm on Oct. 4 |**